



Job Title  
**Registered Nurse**

Department	Reports To	Prepared By	Approved By	Last Modified
Nursing Division	S. Simmons	K. Shropshire	K. Shropshire	2019-02-01

### Job Summary

Assesses patient health problems and needs, develops and implements nursing care plans, and maintains medical records.

### General Accountabilities

- Maintains accurate, detailed reports and records.
- Administers medications to patients and monitors patients for reactions or side effects.
- Records patients' medical information and vital signs.
- Monitors, records, and reports symptoms or changes in patients' conditions.
- Modifies patient treatment plans as indicated by patients' responses and conditions.
- Monitors all aspects of patient care.
- Prepares patients for and assists with examinations or treatments.
- Encourages patients to do things for themselves to retain feelings of independence.
- Expected to be reliable and punctual in reporting for scheduled work. Staff must report on time and check in with the front desk of each assignment placement daily and per each shift.
- Staff must be cleaned and well groomed.
- Staff must wear the appropriate uniform specific to their assignment along with an Exquisite Staffing Solutions name badge.
- Staff should educate themselves on the policies, procedures and process of each assignment to ensure compliance and the highest delivery of service to ESS, LLC. clientele.
- \*The company reserves the right to add or change duties at any time.

### Job Qualifications

- Education: Associate degree in nursing
- Experience: 1-2 years of related experience; or equivalent combination of education and experience

### Skills

- Excellent verbal and written communication
- Service orientation
- Active listening
- Social perceptiveness
- Coordination
- Monitoring

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_